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# THE CLUB AT QUERENCIA

CLUB RULES & REGULATIONS  
2021

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## CLUB RULES AND REGULATIONS

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## SECTION I

### TERMS AND DEFINITIONS

**Querencia Club:** The Club facilities located within the Querencia Development offering various Membership programs.

**Clubhouse:** The Querencia facilities located within section 23 of the Querencia Development which among others include but is not limited to Spa, gym, pools, kids club, Qube, racket courts, parking lot, restaurants, bars and any other service or product determined by the Board from time to time excluding the golf course and the golf practice facilities.

**Beach Club:** The facilities located within the Querencia Beach Club located adjacent to the beach known as Acapulquito in San Jose del Cabo, Baja California Sur, which among others include but is not limited to gym, pools, kids club, parking lot, restaurants, bars and any other service or product determined by the Board from time to time, excluding residential private property.

**Golf Course:** The Existing Tom Fazio Design Golf Course located within section 21 of the Querencia Development, including the related golf practice facilities.

**Board of Managers (Member):** The individuals or entities appointed by Querencia Golf Club, S. de R.L. de C.V. to serve as Member(s) of this Board of Managers and referred to as Board in this document.

**Bylaws:** The document that governs the Board, Members, Memberships and transfer of the same, dues and indebtedness of Members, Discipline and Miscellaneous relating to the Querencia Club.

**Registered Members:** The individuals who hold a Querencia Club Membership in their name and are responsible for the financial obligations resulting from the Membership and the privileges to their immediate family, extended family and guests.

**Resident Full Memberships:** Are offered to property owners. Members and their immediate family have full access to all of the Club amenities, Clubhouse, golf course, practice facilities and Beach Club.

**Non Resident Full Memberships:** Are offered to a selected few non-property owners on an invitation only basis. Members and their immediate family have full access to all of the Club amenities, Clubhouse, golf course, practice facilities and Beach Club. These Memberships are recallable by the Club.

**Resident Social Memberships:** Are offered to property owners. Members and their immediate family have access to all Club amenities, Clubhouse and Beach Club, excluding the golf course and golf practice facilities.

**Non Resident Social Memberships:** Are offered to a selected few non-property owners on an invitation only basis. Members and their immediate family have access to all Club amenities, Clubhouse and Beach Club, excluding the golf course and golf practice facilities. These Memberships are recallable by the Club.

**Direct Family:** The primary Member's spouse and unmarried children, of either spouse, under the age of 26, either living at home, attending school full time or in the military.

**Immediate Family:** The primary Member's spouse, parents, stepparents, in laws, children of any age, sons in-law, daughters in-law and grandchildren of the registered Member.

**Extended Family:** The primary Member's brothers, sisters, brothers and sisters in law, uncles, aunts, nephews, nieces, cousins, are considered extended family.

**Guest:** An individual accompanied by the primary Member and/or the primary Member's direct or immediate family with vertical privileges, making use of the Club and golf facilities.

**Unaccompanied Guest:** A guest of the primary Member and/or his direct or immediate family, making use of the Clubhouse and golf facilities in the absence of the primary Member and/or his direct or immediate family Members.

**Visitant Starting Time:** An allotment of a maximum of two (2) starting times per day from Monday to Thursday during the season used in conjunction with special entitlements as determined by the Board.

**Membership Office:** The offices of the Querencia Club in charge of the management activities relating to Memberships.

**Rules and Regulations:** The rules of conduct relating to any and all rights and obligations of the Members within the Querencia Club as established on this document exclusively by the Board from time to time.

## GENERAL CLUB RULES

1. Members and their guests shall abide by all Rules and Regulations of the Club.
2. The Board reserves the right to amend or modify these rules as it deems appropriate from time to time and will notify the Membership of any change.
3. The personnel of the Club have full authority to enforce these rules and any infractions will be reported to the Board.
4. Violation of any of these rules or conduct in a manner deemed by the Board to be detrimental to the best interests of the Club, its employees or Members will subject the person in violation to disciplinary action.

5. Disciplinary action includes but is not limited to temporary suspension and permanent expulsion. Violations will be dealt with on a case by case basis and as deemed appropriate by the Board depending on severity and/or repetition of the same. No vote by the Board will be taken on any proposed discipline until after ten days prior written notice is given to the Member concerned, setting forth the nature of the charges and the time when the same will be heard. Pending such a hearing the Board will have the right to deny any privileges of the Club to such Member.

6. The Club facilities shall be open on the days and during the hours established by the Board and subject to change with prior written notice to Club Members. Areas of the Club may be closed from time to time for scheduled maintenance and repairs.

7. All food and beverages consumed within the Club facilities, including those for organized functions and events, must be furnished by the Club unless otherwise permitted by the Board.

8. Commercial advertisements shall not be posted or circulated in the Club, nor shall solicitations of any kind be made on the Club facilities or upon the Club's stationery without the prior approval of the Board.

9. Unless permitted by the Board, no petition shall be originated, solicited, circulated, or posted on any of the Club facilities. It is contrary to the Club's policy to have the facilities used for functions which are in any way related to past, present or future fund raising efforts for the benefit of a political cause, except as specifically permitted by the Board.

10. Members should not request special personal services from employees of the Club who are on duty or the personal use of the Club's furnishings or equipment which are not ordinarily available for Member's use.

11. Dogs or other pets (with the exception of seeing-eye dogs) are not permitted on the Clubhouse grounds, except under special circumstances or with permission of the Board. Where dogs are permitted on the Club grounds, they must be on a leash. Members are responsible for damage caused by an animal owned by the Member or under the Member's control.

12. Members and their guests must treat all Club employees with courtesy. All service employees of the Club are under the supervision of the General Manager and no Member or guest shall reprimand or discipline any employee. Members and their guests may not request an employee to leave the Club facilities for any purpose whatsoever. Any employee not rendering courteous and prompt service should be immediately reported to the General Manager and Board.

13. Only licensed vehicles are permitted on the Club grounds and during operation hours, with the exception of maintenance vehicles and golf carts. No cars should remain parked at the Clubhouse parking lot overnight. The Club is not liable for car damages within Club grounds.

14. The use of skateboards, roller skates, bicycles, monocytes, scooters or motorized vehicles is not permitted within the Clubhouse nor Beach Club walkways.

15. All Club equipment, furnishings, décor and tools must remain within the Club facilities and at no time should be subtracted from premises.

16. Smoking is NOT permitted in any indoor area of the Clubhouse. Smoking is only permitted on the golf course, practice area and outdoors amenities excluding, dining venues, sports facilities and pools.

17. Absolutely no fireworks are permitted anywhere on the Club grounds or adjacent areas unless as part of a Club sponsored fireworks exhibit.

18. Access by Members and their guests to the service and restricted areas of the Club is not permitted.

19. Use of the Club facilities may be restricted or reserved from time to time by the Board.

21. The use of portable audio or visual systems without personal headsets and loud noise is not permitted at the Clubhouse.

22. Inappropriate behavior, language and profanity is not permitted at the Clubhouse.

23. All official complaints, criticisms or suggestions of any kind relating to any of the operations of the Club or its employees must be made in writing or by e-mail and addressed to the Club General Manager or Board.

## **MEMBERSHIP IDENTIFICATION & ACCOUNT MAINTENANCE**

1. Each Member shall receive an identification decal, number and / or other insignia designated by the Club to prove or display as required by the Club.

2. A Member is entitled to credit and charge privileges at the Club so long as his or her Membership is in good standing. Credit card charges are also permitted. Cash is not permitted.

3. All food, beverages, merchandise and services of the Club charged to the Member's Club account will be billed monthly and are due in full upon receipt.

4. Membership identification numbers must be presented at the point of sale for all transactions.

## **MAILING ADDRESSES**

Each Member shall be responsible for filing with the Membership Office, in writing on a form provided by the Club, his or her mailing address & email address and any changes thereto, where the Member wishes all notices and invoices of the Club to be sent. A Member shall be deemed to have received mailings from the Club ten (10) days after they have been mailed to the address on file with the Club and twenty-four (24) hours after and e-mail is sent. In the absence of any addresses on file at the Membership Office, any Club mailing may be sent to the most appropriate address as deemed by the Board as the most likely to result in its prompt delivery.

## **RESIGNATION, SUSPENSION AND TERMINATION OF MEMBERSHIP**

1. A Member may resign his or her Membership in the Club by delivering written notice of resignation to the Club's Membership Office in accordance with the Bylaws of the Club. Notwithstanding any resignation, suspension or termination of Membership, the Member and his or her spouse shall remain liable for any amounts unpaid on the Member's Club account, including Membership dues and other fees until said Membership is transferred in accordance with the Bylaws.

2. A Membership may be suspended, terminated or subject to monetary sanction by the Club if:

- a. The Member fails to meet eligibility for Membership.
- b. The Member submits false information on the nomination for Membership or for guest privileges.
- c. The Member permits his or her Membership card or Club account to be used by anyone other than the Member, designated Members of the Member's family or sponsored guest in accordance with the Club Bylaws.
- d. The Member, Member's Family and/or guests demonstrate unsatisfactory behavior or appearance.
- e. The Member fails to pay any moneys owed to the Club in a proper and timely manner.
- f. The Member fails to abide by the Rules and Regulations as set forth for use of the Club facilities.
- g. The Member treats the personnel or employees of the Club in an unreasonable or abusive manner.
- h. The Member, Member's Family and/or Guests participate in any other action deemed to be detrimental to the Club, employees or Members.

## DINING ROOM RESERVATIONS AND FOOD & BEVERAGE POLICY

1. Dinner reservations are recommended and may be made by contacting the Club's concierge service or the restaurant directly.
2. Dining room reservations for groups of 10 guests or more will be permitted only with advance reservations and approval of the Food and Beverage Manager.
3. Reservations for dining will be held for only fifteen (15) minutes after the reserved time, unless proper notification has been previously provided.
4. Members with reservations for the private dining rooms and for tables of ten guests or more will be billed a nominal fee per person as deemed appropriate by the Board for any late cancellations or no-shows.
5. Reservations for banquets and special events should be made at least two (2) weeks in advance and are subject to the conditions stipulated in the banquet and catering contract.
6. Performances by entertainers will be permitted on the Club facilities only with prior approval of the Club General Manager.
7. Alcoholic beverages can only be served, sold, or consumed at the Club during the hours and at locations permitted by law. No alcoholic beverages will be sold or served to any person not permitted under the laws of the State of Baja California Sur, or any applicable ordinances or regulations. All alcoholic beverages consumed or otherwise possessed at the Club, except for wine and champagne, must be purchased through the Club.
8. Members can bring up to two bottles of wine and/or champagne to the Club on any given day. Each bottle will be subject to a corkage fee as established by Club.

## SPECIAL EVENTS

1. The Club will organize, from time to time, social, cultural and recreational events at the sole discretion of the Board.
2. The Club encourages the use of the Club facilities by Members for private parties on any day or evening, provided it does not interfere with the normal operation of the Club, or with the services regularly available to Members. Members are requested to make reservations with the appropriate Club personnel for available dates and arrangements. The Member sponsoring the party shall assume full responsibility for the conduct of guests in accordance with the Club rules.

3. The Member sponsoring the private party shall be responsible for any damage caused by the installation of party décor or otherwise and shall be responsible for the removal of all party décor and for the cost of cleaning the premises. The sponsor of the party shall be responsible for the payment of any charges not paid by individuals attending the private party.

## GRATUITIES

1. For the convenience of all Members, a gratuity percentage, as determined by the Board, may be added to all food and beverages sales.
2. Cash tipping is not permitted by Members of the Club, or their guests, to any Club employee. Tipping may be allowed for outside services at the sole discretion of the Member or their guest.
3. It is customary to send a letter from the Club providing an opportunity for the Members to make a suggested voluntary contribution to a Holiday and an End of Season Fund for employees. Any contribution will be included on each Member's bill. The Club employs many people, and these Funds provide the Members with an opportunity to show their appreciation of the employee's efforts. Contributions may be made at anytime and are not limited to Holiday and End of Season. The Board shall be responsible for the distribution of these funds.

## CHILDREN

1. Children under sixteen (16) years of age are permitted to use the Club facilities only when accompanied and supervised by an adult or when otherwise permitted by the Board. Children under the lawful drinking age are not permitted in any lounge unless accompanied by an adult.
2. Children from 6 – 16 years of age that are enrolled in Querencia's Junior Golf program and/or have completed the Parent / child orientation are permitted access to the golf course and practice facilities after 2:00 p.m. when accompanied by a parent. Special play time consideration will be given to children 13 – 16 years of age based upon approval by the golf professionals or those participating in an instructional session offered by Querencia.

## ATTIRE

1. It is expected that Members dress in a fashion befitting to the surroundings and atmosphere provided in the environment of the Club. It is also expected that Members will advise their guests of the dress requirements.

2. During daylight hours clubhouse casual attire such as golf shirts, t-shirts, shorts, sundresses, skirts and similar apparel are appropriate. After 7:00 p.m. clubhouse upscale attire such as golf shirts, dress shirts, dress shorts, denim or slacks, sundresses, skirts and similar apparel are required at Clubhouse dining venues. Bathing suits, athletic shorts, t-shirts and tank tops are not permitted attire for the Clubhouse facilities other than in the pool, tennis or fitness areas. Bathing suit cover-ups and shoes are required in areas other than the pools. For specific golf and tennis attire please refer to the General Golf Rules or Racquet Courts section.

3. The dress standards of the Club may be changed or waived by Club management from time to time and for special activities and functions.

## **GUEST POLICY & PRIVILEGES**

1. Querencia's guest policy is designed to provide the Members the most enjoyable Club experience possible. Guests of Members are welcome, and will always be afforded the service and courtesy shown to Members. Guest privileges are subject to applicable guest fees, charges, and Rules and Regulations established by the Board. Although it is the intention of the Club to accommodate guests without inconvenience to the Members, the Club reserves the right to limit the number of guests on any given day. On certain occasions the Club facilities may be reserved for Members-only use. Guest privileges may be denied, withdrawn, or revoked at any time for reasons considered sufficient by the Board in its sole and absolute discretion.

2. All guests at Querencia will be strictly required to abide by the Rules, Regulations and Bylaws of the Club.

An individual using the Club's facilities as a guest must be registered by the sponsoring Member with the Club. Guests will be entitled to use the Club facilities only in accordance with the privileges of the category of Membership of the sponsoring Member, and upon payment of any appropriate fees. Guests must be accompanied by a Member when using the golf facility, or any other club facilities, except unless otherwise determined by the Board.

4. Guests accompanied by a Member may use Querencia's facilities on a strictly limited basis as established by The Board. Members may have unlimited guests during the year, but each guest may play no more than five (5) rounds of golf during the season (the "season" is currently defined as November 1 through May 31) specified by the Board, not including tournaments. Guests may play additional rounds during the off-season, as determined by the Board. Accompanied guests will be charged a green fee and have all the privileges of the host Member during the guest stay. These rules can be modified at the discretion of the Board.

5. Unaccompanied guests other than those registered and that are Board invitees or extended family of a Member are not permitted to use the Club facilities.

6. The Board is entitled at its own discretion to allow, on a very restricted basis and for purposes deemed important to the Club, invitees to use the Visitant starting times available.

7. A Member and his direct or immediate family may have up to 3 guests in his/her golf group. The guests will be charged the accompanied guest rate.

8. A Member's extended family may play golf unaccompanied a maximum of 10 times per season. A Member may only sponsor one extended family starting time per day and a maximum of twice a week upon availability of a Visitant starting time.

9. Extended family date of play may be booked one month ahead and the starting time confirmed a week in advanced. Cancellations within seven days or no-shows are subject to the applicable guest rate.

10. A Member's extended family may have up to 3 guests in his/her golf group. The Member's extended family will be charged the family guest rate. All other guests in the group will be charged the accompanied rate.

11. The Club reserves the right to require identification from all guests.

12. Guest privileges may be limited by the Board, from time to time, in the sole and absolute discretion of the Club. Notice of such limitation will be given by the Board.

The host Member shall be responsible for all charges incurred by the guest. The sponsoring Member is also responsible for the conduct of a guest while at the Club. If the manner, behavior or appearance of any guest is deemed to be unsatisfactory, the sponsoring Member shall, at the request of the Club, cause such guest to leave the Club facilities.

## **LOSS OR DESTRUCTION OF PROPERTY OR PERSONAL INJURY AND LIABILITY**

Members, their family and their guests shall use the facilities of the Club at their own risk and shall assume sole responsibility for their personal belongings. The Owner, its parent and subsidiary companies at every tier, and their respective officers, employees, representatives, and agents shall not be liable for personal injury to any person nor for loss or damage to personal belongings used or stored on the Club's premises. Each Member shall be legally and financially responsible for his or her acts or omissions, as well as for those of such Member's designated users and guests. Each Member shall indemnify, defend and hold Owner and its partners, officers, employees, representatives, and agents, harmless from any loss, cost, claim, injury, or damage incurred by the Member or such Member's designated users or guests, arising out of the conduct of such Member, designated users, or guests.

Any claim against the Owner, its Members and their parent and subsidiary companies at every tier, and their respective, officers, employees, representatives and agents shall be governed by and construed in accordance with the laws of the State of Baja California Sur, Mexico and further, irrevocably agree to the Supreme Court of the State of Baja California Sur, Mexico as the exclusive venue for any such proceedings whatsoever. The forgoing shall apply to Members, their immediate family and their guests.

## **SECTION II GENERAL GOLF RULES**

1. The Rules of Golf as adopted by the U.S.G.A., together with the Rules of Etiquette as adopted by the U.S.G.A., shall be the rules of the Club, except when in conflict with local rules or with any of the Rules and Regulations herein.
2. All players must check in with the Pro Shop prior to play.
3. Practice is not allowed on the golf course. The range facilities should be used for all practice.
4. If a foursome, or other group of players, fails to keep their place on the course and loses more than one (1) clear hole on the players ahead, the group must allow the following group to play through. The same must be done when searching for a lost ball. No more than three (3) minutes should be used to search for lost balls.
5. All players who stop longer than five (5) minutes after playing nine (9) holes for any reason lose their place on the golf course. Play may be resumed on the #10 tee only after yielding to groups making the turn. Groups making the turn without stopping longer than five (5) minutes have the right of way.
6. Faster golfers must be promptly waived through if one hole is clear in front.
7. All tournament play must be approved in advance by the Director of Golf or his assignees.
8. Enter and leave bunkers at the nearest level point to the green or fairway. Carefully smooth sand over with a rake upon leaving.
9. Place rakes outside the bunker in a place least likely to interfere with play, positioned parallel to the fairway.
10. Repair all ball marks on the green.
11. Repair all divots by filling them with provided sand.
12. Ball hawking is not allowed on the course at any time.

13. Each player must have his or her own set of clubs.

14. Proper golf attire is required for all players. Proper golf attire includes golf shirts with collars or mock-T collars measuring 1 to 1 in height. Men's shorts must not be shorter than 4" above the knee or hang lower than 2" below the knee. "Baggy" style shorts or trousers, denim or cut-offs are not allowed on the golf course. Women's shorts or skirts must not be shorter than 6" above the knee. Appropriate golf shoes with soft spikes are required. Metal spikes are prohibited at all times.

15. Members are expected to ensure that their family Members and guest adhere to such rules.

16. Improperly dressed golfers shall be asked to comply with the "proper golf attire" regulations before playing. If you are in doubt concerning your attire, please check with the Pro Shop before starting play.

17. Any misuse or disregard of the Rules and Regulations may cause privileges to be reviewed or suspended.

18. If lightning is in the area, all play shall cease.

19. The Club may close the golf course to general play during adverse weather conditions, when necessary maintenance of the golf facilities is required, for a period not to exceed sixty (60) days during the out-of-season months for major maintenance of the golf facilities, which period shall be communicated in writing to the Members at least thirty (30) days in advance of such closing, or when the course could be damaged by play.

20. Jogging or recreational walking is not permitted on the golf course.

21. No pets allowed on the golf course at any time (with the exception of Seeing Eye dogs).

22. No beverage coolers are permitted on the course unless provided by the Club.

23. Groups other than foursomes may play at the discretion of the golf professionals. These groups should not expect to play through foursomes and should not exert any pressure on the groups ahead. Foursomes shall have the right of way, but shall let these groups play through at the first convenient opportunity.

24. Groups other than foursomes may be grouped with other players, if available, at the discretion of the golf professionals.

25. Groups of five (5) or more players shall only be permitted on the golf course with permission of the golf professionals.

26. Junior golf play will be at the discretion of the Pro Shop, subject to playing ability and play conditions.

## HOURS OF PLAY

The hours of play and Pro Shop hours shall be posted in the Pro Shop. The golf professionals shall determine when the golf course is fit for play.

## GOLF STARTING TIMES

Starting times are not required, however, Members are encouraged to contact the golf shop to reserve a starting time. Groups with a starting time have priority.

The Board may vote to require reserved starting times in the future.

## REGISTRATION

1. All Members and guests must register in the Pro Shop before beginning play and all Members may be asked to present their Member identification number at registration.

2. If applicable, players late for their starting time may lose their right to the starting time and shall begin play only at the discretion of the starter.

## PRACTICE FACILITIES

1. The Practice Facilities will be open during normal operating hours as posted in the Pro Shop. The Practice Facilities may be closed for general maintenance from time to time at the Club's discretion.

2. Range balls are for use only at the practice range. Range balls may not be used on the golf course.

3. Golf carts are allowed only in designated areas.

4. Balls must be hit only from the designated areas.

5. Proper golf attire is required at all times on the practice range.

6. Junior use of the practice facilities will be at the discretion of the golf professionals, subject to availability and play conditions.

## GENERAL GOLF CART RULES

1. Golf carts shall not be used by a Member or guest on the golf course facilities without proper assignment and registration in the Pro Shop. Private golf carts must be approved by the Board and registered with the Club. Golf carts may be purchased through the Club.

2. Only golf carts provided by the Club may be used on the golf course when the course is open for play. Golf carts provided by the Club are not permitted in the parking lots.

3. Each operator of the golf cart must be at least sixteen (16) years of age and have a valid automobile driver's license.

4. No more than two people and two golf bags are allowed on a cart.

5. Follow all golf cart traffic signs.

6. Always use golf cart paths where provided, especially near tees and greens. Whenever practical, carts must be driven on the fairway, not the rough.

7. Golf carts are not allowed off the cart paths on all par threes.

8. Do not drive the golf cart through tee boxes, bunkers or green aprons.

9. Never drive a golf cart through a hazard.

10. Carts are not allowed in the native areas.

11. Be careful to avoid soft areas on the golf course, especially after rain.

12. Operation of a golf cart is at the risk of the operator. Cost of repairs to a golf cart, which is damaged, shall be charged to the Member who is responsible or whose guest is responsible for such damage. All Members or guests using a golf cart shall be held fully responsible for any and all damages, including damages to the golf cart, that are caused by the misuse of the golf cart by the person or his or her guests and shall reimburse the Club for any and all damages the Club may sustain by reason of misuse.

13. Each person using a golf cart accepts and assumes all responsibility for liability connected with operation of the golf cart. The person also expressly indemnifies and agrees to hold harmless the Club and its affiliates, employees, representatives and agents from any and all injury and damages, whether direct or consequential, arising from or related to the person's use and operation of the golf cart.

14. "Course closed" or "hole closed" signs are to be complied with without exception.

15. Violation of golf cart rules may result in loss of golf cart privileges and/or playing privileges.



## HANDICAPS

1. Handicaps are computed under the supervision of the Director of Golf in accordance with the current WHS World Handicap System.
2. All Members and their guests with a WHS approved handicap may participate in Club tournaments.
3. All handicaps submitted may be reviewed and modified by the Director of Golf.
4. To establish a handicap, a Member must have turned in a minimum of five (5) scores. Members are responsible for turning in all scores after play.
5. Any Member failing to post a score will be given a penalty score, determined at the sole discretion of the Director of Golf.
6. The Pro Shop shall assist any Members needing help with the posting procedures.
7. Accurate records are to be kept of scores turned in and recorded for all rounds played. The Director of golf shall determine if there are violations by Members in turning in their scores.

## GOLF COURSE ETIQUETTE

1. Persons using the golf course should do their part to make a round of golf a pleasant experience for everyone.
2. Do not waste time. It is expected of your foursome to play 18 holes in less than four (4) hours and twenty (20) minutes. Anticipate the club or clubs you may need and go directly to your ball. Always be near your ball to play promptly when it is your turn. If a player is delayed in making his shot, it would be courteous for such player to indicate to another player to play, which should not be deemed as playing out of turn.
3. The time required to hole out on and around the green is a chief cause of slow play. Study and clear the line of your putt while others are doing the same. Be ready to putt when it is your turn.
4. Be sociable, but reserve your extended conversations for the 19th hole.
5. When approaching a green, park your golf cart on the cart path on the best direct line to the next tee. This can save about a half-hour per round. Never leave the golf cart in front of the green where you will have to go back to get it, while the following players wait for you to get out of the way.
6. When play of a hole is completed, leave the green promptly and proceed to the next tee without delay. Do the scoring for the completed hole while the others in your group are playing from the next tee.

7. If you are not holding your place on the course (see General Golf Rules), allow the players behind to play through. Do the same if you stop to search for a lost ball.

8. Carefully rake sand traps after use.

## SECTION III GENERAL SPA AND LOCKER ROOM RULES

1. Hours of operation are defined and regulated by the Board of Managers and may be changed at any given time without prior notification to Members.
2. Food, alcoholic beverages, smoking or chewing gum are not allowed in the Spa or locker room areas.
3. Children under the age of sixteen (16) are permitted in the Spa and locker room accompanied by an adult.
4. The Spa reserves the right to limit the number of guests on any given day.
5. Use of a locker by a person other than to whom it is assigned is forbidden. Unless when informing the Spa/Locker attendant in advance.
6. Perishable items, illegal or controlled substances such as drugs or alcohol are strictly prohibited inside the lockers.
7. All personal items must be stored completely inside a locker. All items left outside of a locker, will be removed and disposed of accordingly.

## SPA REGISTRATION

1. All persons entering the Spa areas must register at the Spa front desk. All Members are obligated to register any accompanied guests through Member Services.
2. Members will have to be on the Club grounds for a guest to be allowed in the Spa facilities, as long as the guest has been properly registered at Member Services. Host Member is responsible for the payment of all applicable guests fees.
3. Spa services are by appointment only. Reservations must be made at least three (3) hours before the requested time. With less notice, all reservations will be subject to availability.

4. It is required to arrive fifteen (15) minutes before any Spa service. Late arrivals will receive the time remaining of the reserved service and will be subject to a full charge.

5. Cancellations within twelve (12) hours are subject to a 50% charge of the reserved service. Cancellations within five (5) hours and “No Shows” will be subject to a full charge. Recurring behavior can result on temporary loss of reservation privileges.

## HEALTH AND SAFETY

1. All Members, their family and guests should consult their physician prior to using the Club Spa areas.
2. All Members, their immediate family and their guests shall not use the Club Spa areas, even on a “use it at your own risk” basis, without first securing the permission of the Club Management and signing an appropriate form acknowledging the self-assumption of risk and releasing the Owners, Club Management, directors, officers, affiliates, agents and employees of liability for personal injury or death.
3. The use of the Spa under the influence of alcohol or narcotic drugs is not permitted.

## SPA AND LOCKER ROOM ETIQUETTE

1. Please use provided robes, towels and flip flops while using the Spa.
2. It is required to shower before entering the wet areas, including sauna, steam room, jacuzzi and cold plunge.
3. After use, please place robes, towels and flip-flops in the designated hamper.
4. Cellphone use is not allowed in the Spa and must remain inside the locker on silent or vibrate mode.

## GENERAL FITNESS RULES

1. Food, alcoholic beverages, smoking or chewing gum are not allowed in the Club’s fitness areas.
2. Members are allowed to use the services of outside personal trainers in the Club fitness facilities, as long as they meet requirements established by the Board. Trainers fees are applicable. Please check with the General Manager for appropriate process. The Club reserves the right to limit the number of guests on any given day, including outside personal trainers.

## FITNESS CENTER REGISTRATION

1. All persons entering the fitness areas must register at the Fitness Center front desk. All Members are obligated to register any accompanied guests through Member Services.
2. Members will have to be on the Club grounds for a guest to be allowed in the fitness facilities, as long as the guest has been properly registered at Member Services. Host Member is responsible for the payment of all applicable guests fees.
3. Personal trainers are required to be registered by Members and they are only allowed in the Club fitness facilities while training the Member.

## HEALTH AND SAFETY

1. All Members, their family and their guests should consult their physician prior to using the Club fitness areas.
2. All Members, their immediate family and their guests shall not use the Club fitness areas, even on a “use it at your own risk” basis, without first securing the permission of the Club Management and signing an appropriate form acknowledging the self-assumption of risk and releasing the Owners, Club Management, directors, officers, affiliates, agents and employees of liability for personal injury or death.
3. It is recommended that all Members, their immediate family and their guests consult with the fitness professional on the proper use of the equipment before utilizing it.
4. The use of the Fitness Center under the influence of alcohol or narcotic drugs is not permitted.
5. Children under the age of sixteen (16) are not allowed to use the fitness equipment or areas.

## ATTIRE

All Members, their family and their guests must wear appropriate attire while using the Club fitness areas. Shirts and t-shirts with sleeves, shorts, warm ups suits and soft soled shoes are defined as proper attire for the fitness areas. Bathing suits, cut-offs, half shirts, and ordinary street clothes are not permitted at the fitness facilities. Men’s tank tops are not permitted.

## FITNESS ETIQUETTE

1. Please use provided towel while sitting or laying on machines.
2. Please wipe all equipment with provided towels and sanitizer directly after use.
3. Please return all gear and weights to the appropriate racks and/or storage areas immediately after use.
4. Please help us to maintain the integrity of the weights by not slamming them.
5. Exercise mats are required while exercising or stretching on the floor.
6. If somebody is waiting for the same equipment, please offer to alternate.
7. Please place used towels in designated hamper.
8. Please refrain from talking on your cell phone while inside of the Fitness Center. Kindly go outside to take calls.
9. Flip flops nor bare feet are permitted while utilizing exercise equipment.

## GENERAL RACKET COURTS RULES

1. All players are required to wear appropriate tennis, paddle or pickleball attire and footwear.
2. Hours of operation are defined and regulated by the Board and may be changed at any given time without prior notification to Members.
3. Play is limited to 60 minutes for singles or 90 minutes for doubles matches, unless the courts are not booked or other players are not waiting.
4. Food, alcoholic beverages, smoking or chewing gum are not allowed on the Club's courts.
5. Members are allowed to use the services of outside Instructors or Professionals in the Club racket courts, as long as they meet requirements established by the Board. Instructors or Professionals fees are applicable. Please check with the General Manager for appropriate process. The Club reserves the right to limit the number of guests on any given day, including outside personal trainers.

## RACKET COURTS BOOKINGS

1. Reservations are required to book a court and are limited to one court per Membership.
2. All court reservations must be made at the activity center by the racket courts and may not be made more than five (5) days in advance of the date of play.
3. Court will be held for a maximum of ten (10) minutes after reservation time. It will be released there-after.
4. All persons using the courts must register at the activity center. All Members are obligated to register any accompanied guests.
5. Members may not book in someone else's name with the exception of parents booking for their "in school" son or daughter.
6. Member's guests must play with their hosts and the host Member is responsible for the payment of all applicable fees as determined by the Board.
7. Cancellations within two hours and no-shows are subject to applicable penalty fees. Recurring behavior can result on temporary loss of reservation privileges.

## HEALTH AND SAFETY

1. All Members, their family and guests should consult their physician prior to using the Club's tennis and paddle facilities.
2. Children under the age of 12 are not allowed to use the racket courts without adult supervision.
3. All Members, their immediate family and guests shall not use the racket courts, even on a "use it at your own risk" basis, without first securing the permission of the Club Management and signing an appropriate form acknowledging the self-assumption of risk and releasing the Owners, Club Management, directors, officers, affiliates, agents and employees of liability for personal injury or death.
4. The use of the racket courts under the influence of alcohol or narcotic drugs is not permitted.

## ATTIRE

All Members, their family and guests must wear appropriate attire while using the racket courts. Shirts and T-shirts with sleeves, shorts, warm ups suits and court shoes are defined as proper attire for the racket courts. Bathing suits, cut-offs, half shirts, tank tops, denim, flip flops and ordinary street clothes are not permitted.

## RACKET COURTS ETIQUETTE

1. Players and spectators are asked to keep noise, including shouting, down to a minimum.
2. Balls should be retrieved from a neighboring court only when play is not in progress.
3. Return balls to neighboring court promptly.
4. Wait until a point is played out before walking past a playing court. Walk quietly and quickly.
5. Conflict on the court should be resolved on the spot. However, if assistance is needed a Manager should be contacted. Serious matters may be brought before the General Manager or the Board.

## GENERAL KIDS CLUB RULES

1. Hours of operation are defined and regulated by the Board and may be changed at any given time without prior notification to Members.
2. Alcoholic beverages, smoking or chewing gum are not allowed in the Kids Club.

## KIDS CLUB REGISTRATION

1. Children of ages four (4) to ten (10) and out of diapers are welcome to use the Kids Club facilities. Children between under the age of four (4) are welcome must be accompanied by an adult.
2. All Members children attending the club must be registered at the Kids Club by their parent or guardian.
3. All Members are obligated to register any accompanied guest children, who must be in company of the host child.
4. All children's activities that correspond to a fee, including those on which guests participate will be charged to the Member's account.

## HEALTH AND SAFETY

1. All Members, their family and their guests shall not use the Querencia Kids Club facilities, even on a "use it at your own risk" basis, without first securing the permission of the Club Management and signing an appropriate form acknowledging the self-assumption of risk and releasing the Owners, Club Management, directors, officers, affiliates, agents and employees of liability for personal injury or death.

2. All allergies or physical conditions must be communicated to the Kids club attendant at time of registration.
3. Children may be grouped depending on age and activity offered.
4. Children who are showing signs of illness must refrain from using Kids Club and participating on Kids activities.

## ATTIRE

Comfortable and loose clothing is recommended. Swimsuits are also suggested for water related activities.

## KIDS CLUB ETIQUETTE

1. It is the parent Member responsibility to ensure their children and children's guests be equipped for any of the activities. The Club is not responsible for damage or loss of children's belongings.
2. It is the parent Member responsibility to ensure their children and children's guests participating in a class or activity arrive 10 minutes before the start time.
3. It is the parent Member responsibility to ensure their children and children's guests are picked up from the Club at the closing hour or before.
4. Children's behavior will be monitored and controlled if necessary.

## GENERAL SWIMMING POOL RULES

1. All Members and their guests are required to wear appropriate attire and footwear.
2. Hours of operation are defined and regulated by the Board and may be changed at any given time without prior notification to Members.
3. Children under the age of twelve (12) must be accompanied by an adult. Children ages 12 to 16 are permitted in all pools under adult supervision.
4. Food and beverages consumed at the pool facilities must be provided by the Club; smoking or chewing gum is not permitted.

## HEALTH AND SAFETY

1. All Members, their family and their guests shall not use the pool facilities, even on a “use it at your own risk” basis, without first securing the permission of the Club Management and signing an appropriate form acknowledging the self-assumption of risk and releasing the Owners, Club Management, directors, officers, affiliates, agents and employees of liability for personal injury or death.
2. The use of the pool facilities under the influence of alcohol or narcotic drugs is not permitted.

## ATTIRE

All Members, their immediate family and their guests must wear appropriate swimming attire while using the pool facilities. Tangas, thongs or topless women’s swimsuits are not permitted.

## POOL ETIQUETTE

1. Members and their guests are asked to keep noise, including shouting, to a minimum.
2. Please deposit garbage in the provided receptacles.
3. The use of portable audio or visual systems without personal headsets is not permitted.
4. The use of the lap pool is strictly for swimming laps.
5. The use of the lap pool is limited to 30 minute sessions unless other swimmers are not waiting.

## GENERAL QUBE RULES

1. Hours of operation are defined and regulated by the Board and may be changed at any given time without prior notification to Members.
2. Food and beverage, smoking or chewing gum are not allowed inside the Qube.
3. Children ages six (6) to twelve (12) are welcome to use the Qube facilities under adult supervision/ periodic observation. Children under the age of six (6) are welcome and must be accompanied by an adult.

## QUBE REGISTRATION

1. All Members attending the Qube must self-register on the spreadsheet at entry. Parents or guardians must register their kids and any accompanied guest children, who must be in company of the host child.

## HEALTH AND SAFETY

1. All Members, their family and their guests shall not use the Querencia Qube facilities, even on a “use it at your own risk” basis, without first securing the permission of the Club Management and signing an appropriate form acknowledging the self-assumption of risk and releasing the Owners, Club Management, directors, officers, affiliates, agents and employees of liability for personal injury or death.
2. Children who are showing signs of illness must refrain from using the Qube.
3. The use of the Qube facilities under the influence of alcohol or narcotic drugs is not permitted.

## ATTIRE

Comfortable and loose clothing is recommended.

## QUBE ETIQUETTE

1. It is the parent Member responsibility to ensure their children and children guests behave when using the Qube. The Club is not responsible for damage or loss of children’s belongings.
2. All Qube furnishings and equipment must remain within the Qube facility at all times.
3. Children’s behavior will be monitored and controlled if necessary.

## GENERAL EL PARQUE RULES

1. All users are required to wear appropriate attire and footwear. Soccer cleats and golf metal spikes are prohibited.
2. Hours of operation are defined and regulated by the Board and may be changed at any given time without prior notification to Members.
3. All users of El Parque must always keep a three-meter privacy distance from any private property in the vicinity of El Parque.
4. No motorized vehicles are allowed on El Parque grounds.
5. Pets are allowed on El Parque grounds. Dog Park rules will be observed.

## HEALTH AND SAFETY

1. All Members, their immediate family and their guests shall not use El Parque, even on a “use it at your own risk” basis, without first securing the permission of the Club Management and signing an appropriate form acknowledging the self-assumption of risk and releasing the Owners, Club Management, directors, officers, affiliates, agents and employees of liability for personal injury or death.
2. The use of El Parque under the influence of alcohol or narcotic drugs is not permitted.
3. It is the parent Member responsibility to ensure their children and children’s guests be equipped for any of the activities at El Parque. The Club is not responsible for damage or loss of children’s belongings.

## ATTIRE

All Members, their family and their guests must wear appropriate attire while using El Parque. Shirts and T-shirts with sleeves, shorts, warm ups suits and tennis shoes are defined as proper attire for El Parque. Bathing suits, cut-offs, half shirts and tank tops are not permitted.

## EL PARQUE ETIQUETTE

1. Users are asked to keep noise, including shouting, to a minimum.
2. Children’s behavior will be monitored and controlled if necessary.

## SECTION IV GENERAL TRAILS RULES

1. All persons using the trails must register at the Club activity center by the Racket courts. All Members are obligated to register any accompanied guests.
2. All trail users are required to wear appropriate attire and footwear.
3. Hours of operation are defined and regulated by the Board and may be changed at any given time without prior notification to Members.
4. Children under the age of eight (8) are not allowed to use the trails unless accompanied by an adult.
5. Dogs and pets are allowed on the trails, always on a leash.

6. Alcoholic beverages are not allowed on the trails.
7. No motorized vehicles are allowed on the trails.

## HEALTH AND SAFETY

1. All Members, their family and their guests should consult their physician prior to using the trails.
2. Helmets are required for biking.
3. The use of the trails under the influence of alcohol or narcotic drugs is not permitted.
4. All Members, their immediate family and their guests shall not use the trails, even on a “use it at your own risk” basis, without first securing the permission of the Club Management and signing an appropriate form at the Outdoor Activity Center, acknowledging the self-assumption of risk and releasing the Owners, Club Management, directors, officers, affiliates, agents and employees of liability for personal injury or death.

## ATTIRE

All Members, their family and their guests must wear appropriate attire while using the trails. Shirts and t-shirts with sleeves, shorts, warm ups suits and tennis shoes are defined as proper attire for the trails. Bathing suits, cut-offs, half shirts, tank tops, denim, flip flops and barefoot are not permitted.

## TRAILS ETIQUETTE

1. Share the trail, yield to hikers and bikers riding uphill.
2. Travel at controllable speed and signal when passing.
3. Pick up after your pets.
4. Users are asked to keep noise, including shouting, to a minimum, especially near residential properties and the golf course.

## GENERAL DOG PARK RULES

1. Hours of operation are defined and regulated by the Board and may be changed at any given time without prior notification to Members.
2. Children under the age of eight (8) are not allowed to use the Dog Park unless accompanied by an adult.
3. All Dog Park users and dog owners assume all risks related to the use of this park.
4. No more than three (3) dogs per person are allowed on any single visit.
5. Puppies less than four (4) months old are not permitted.
6. No animals other than dogs may be brought into the fenced area.
7. Club reserves the right to close the park at any time for maintenance or special events.
8. Park is for general use; no classes or events are permitted without prior approval from Club Management.

## HEALTH AND SAFETY

1. All Members, their immediate family and their guests shall not use the Dog Park, even on a “use it at your own risk” basis, without first securing the permission of the Club Management and signing an appropriate form, acknowledging the self-assumption of risk and releasing the Owners, Club Management, directors, officers, affiliates, agents and employees of liability for personal injury or death.
2. The use of the Dog Park under the influence of alcohol or narcotic drugs is not permitted.
3. Dog owners are responsible for their own dog(s)’ behavior, injuries and their medical costs.
4. Until safely inside the dog park fence, all dogs must be leashed and returned to a leash prior to exiting.
5. Aggressive dogs and female dogs in heat are not permitted.
6. Owners must immediately leash and remove dogs from the Dog Park at the first sign of aggressive behavior.
7. All dogs in park must be properly vaccinated and healthy.

## DOG PARK ETIQUETTE

1. Dog owners must remain in the fenced area and in view of their dogs while their dogs are using the Dog Park.
2. Owners must clean up after their dogs immediately and dispose of waste in the designated on-site containers.



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